



College of Veterinary Medicine
Veterinary Clinical Sciences
Iowa State University
Ames IA 50011
515-294-4900

Volunteer Policies

1. All volunteers serving in the Wildlife Care Clinic must be 16 years of age or older. Proof of age can include driver's license, birth certificate, driver's permit, or school identification. This requirement is to comply with regulations regarding liability.
2. All individuals selected as volunteers must sign a liability waiver. Those under the age of 18 must complete the waiver at the time of their application submittal. Those 18 years or older will complete the liability waiver at the time of their orientation.
3. All volunteers must complete one formal volunteer training session/wetlab before their first shift with the Wildlife Care Clinic.
4. All Volunteers will adhere to the rules and guidelines established in the Wildlife Care Clinic Volunteer Handbook. *Violation of these rules and guidelines will result in dismissal of the volunteer.*
5. Volunteers who are over the age of 18 years and ARE vaccinated for rabies, must provide documentation of said vaccination. Once the volunteer has presented the documentation and received proper training and instruction, they will be allowed to handle all species that the staff considers appropriate for that individual's skill level.
6. **Clothing:** Closed-toed shoes and pants must be worn at all times during your shift. Please do not wear any clothing that contains offensive graphics or language. We have scrub tops, scrub bottoms and rain boots available for you if needed. Please ask a staff member to show you the locations of these items. There are also restrooms and locker rooms available to you during your shift.
7. **Cell Phone Usage:** Please refrain from using your cell phone at all times during your shift. You may keep your cell phone in the Volunteer Personal Items bin located in the office during your shift. If an emergency were to arise, please make a staff member aware and take the call outside or in the hallway. Please make a staff member aware if you must leave your shift early.

8. **Photos and Social Media:** Photos can only be taken with a staff member's approval. No photos of patients shall be taken and kept for personal use. Approved photos of permanent residents may be uploaded to social media with the Wildlife Care Clinic tagged in the photo.

We appreciate the service of all of the Wildlife Care Clinic volunteers and staff members. Thank you for all your hard work and the care you provide to injured and orphaned animals. Please direct any questions you may have to the Wildlife Care Clinic at 515-294-4009