Internship Policies

1. **Clothing:** Closed-toed shoes and pants must be worn at all times during your shift. Please do not wear any clothing that contains offensive graphics or language. We have scrub tops, scrub bottoms and rain boots available for you if needed. Please ask a staff member to show you the locations of these items. There are also restrooms and locker rooms available to you during your shift.

2. **Cell Phone Usage:** Please refrain from using your cell phone at all times during your shift. You may keep your cell phone in the Volunteer Personal Items bin located in the office during your shift. If an emergency were to arise, please make a staff member aware and take the call outside or in the hallway. Please make a staff member aware if you must leave your shift early.

3. **Photos and Social Media:** Photos can only be taken with a staff member’s approval. No photos of patients shall be taken and kept for personal use. Approved photos of permanent residents may be uploaded to social media with the Wildlife Care Clinic tagged in the photo.

We appreciate the service of all of the Wildlife Care Clinic interns and staff members. Thank you for all your hard work and the care you provide to injured and orphaned animals. Please direct any questions you may have to the Wildlife Care Clinic at 515-294-4009