SEASONAL FIELD TECHNICIAN (May-November)
Prairie Pothole Wetland Restoration & Enhancement - Minnesota
Great Lakes Atlantic Region

Ducks Unlimited, Inc., the world’s leader in wetlands and waterfowl conservation, has an exciting Seasonal (May – November) Field Technician opportunity in Minnesota based in the U.S. Fish & Wildlife Service’s Fergus Falls Wetland Management District Office in Fergus Falls, MN.

**Duties/Responsibilities:**
- Work with DU’s Minnesota Regional Biologist and U.S. Fish & Wildlife Service biologists to identify prairie pothole wetlands in need of restoration and enhancement on federal Waterfowl Production Areas in west-central Minnesota from mid-May to mid-November;
- Use GIS, aerial photos, and other office resources to plan field investigations with U.S. Fish & Wildlife Service biologists to identify drained wetlands and previously restored wetlands in need of enhancement and improvement (such as tree removal and dike/structure repair);
- Conduct field investigations (solo and with DU or USFWS biologists) to locate drained and degraded wetlands in need of restoration or enhancement improvement;
- Use soil/sediment core sampler, tile probe, laser level, and other field tools to gather data to inform restoration/enhancement plans;
- Work with DU and USFWS biologists and engineers to develop wetland restoration and enhancement plans, including sediment, tile, and tree removal, ditch plugs, and small berms;
- Work with DU and USFWS biologists to develop contractor bid requests for wetland restoration/enhancement work;
- Assist DU and USFWS biologists with management of wetland restoration contracts, including field oversight of contractor activities for quality control and to ensure adequate performance;
- On larger projects, assist engineers and other DU staff with bidding projects, writing contracts, tracking subcontracts, change orders, insurance/bonding requirements, and lien releases;
- Track activities and report findings and accomplishments to DU Regional Biologist and Conservation Program Director for internal DU tracking and public grant reporting;
- Help DU biologists and engineers review, verify, and submit invoices for payment from vendors and contractors;
- Use camera and video equipment to visually document field findings and before/after wetland restoration and enhancement project accomplishments, make GIS maps of completed project locations, and write brief informative project summaries to communicate accomplishments;
- Communicate project plans, activities, and accomplishments with DU and USFWS staff, other conservation agency and local government unit colleagues, private landowners, and the media.

**Key Qualities, Skills, and Knowledge:**
- Bachelor’s degree in Wildlife Management or related natural resource field preferred;
- Basic knowledge of earth moving and tree removal techniques and public works requirements;
- Ability to use GIS and other land use resources to remotely assess sites for wetland attributes;
- Proficient with MS Office software programs including Excel, Word, and PowerPoint;
- Basic understanding of prairie wetland ecology, management, restoration, and enhancement;
- Basic understanding of prairie farming and drainage history and techniques;
- Basic knowledge and understanding of wetland restoration and enhancement techniques;
- Working knowledge of laser levels, soil core sampler, tile probe, and other basic field equipment;
- Able to walk long distances in difficult prairie and wetland conditions;
- Ability to work in the field in inclement weather, including hot, cold, and wet conditions;
• Ability to work in remote field locations for extended periods of time and difficult situations alone;
• Willingness to work long days in the field to accomplish objectives and minimize travel;
• Willingness to travel up to 3 hours from Fergus Falls for field work on a frequent basis;
• Willingness to travel overnight for up to 3 nights in a week if required to work remote field sites;
• Willingness to use a personal vehicle for travel with reimbursement at federal gov’t. mileage rate;
• Well-organized and detail oriented, and ability to take good field notes for later use in office;
• Self-motivated, lots of initiative and conservation concern, eager to learn, able to work with minimal supervision, willing to ask questions and seek direction, and work as part of a team;
• Professional demeanor while working in both office and field situations, and ability to work with a variety of people and personalities.

To apply, please fill out the application materials at the link in the job posting on our website at www.ducks.org/jobs, and attach a cover letter, resume, and references by March 16, 2020.

For more information regarding this position, please contact: Jon Schneider, Director of Conservation Programs Minnesota, Ducks Unlimited, Inc., 311 East Lake Geneva Road NE, Alexandria, MN 56308; Phone: 320-815-0327 or email jschneider@ducks.org.

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