



PHEASANTS FOREVER & QUAIL FOREVER
The Habitat Organization
JOB VACANCY ANNOUNCEMENT



Regional Representative
Northern Illinois

Location: Northern Illinois

Organizational Profile: We seek an individual with the talent, passion and desire to promote and grow the Nation's leading upland wildlife habitat conservation organization. Pheasants Forever (PF) and Quail Forever (QF) have over 740 chapters and 145,000 members.

Minimum Qualifications:

- The team members we desire are innovative and creative thinkers with a proven success of following through with their ideas.
- Demonstrated set of skills that bring strong organizational skills, leadership and sales to the position.
- B.A./B.S. in Marketing, Education, Business, Wildlife Biology or related field with practical experience.
- Demonstrated ability to work and interact with sportsmen and sportswomen.
- Innovative and resourceful self-starter able to work with minimal supervision.
- Excellent oral and written communication skills.

Job Description & Primary Responsibilities:

- Provide customer service to chapters across the region. A primary focus of the duties will include increasing memberships, merchandise sales, and facilitating contributions to national and state programs.
- Work with chapters to increase the efficiencies and effectiveness of fund-raising events.
- Create new chapters and restructure existing chapters to encourage strong volunteer committees that are striving to fulfill the mission of the organization.
- Develop and use methods of regular communication with chapter leaders to keep our volunteers informed and motivated about the organization's mission, activities, goals and fund-raising efforts.
- Work as a team member to develop and deliver a consistent message about our habitat and youth education mission.
- Promote the PF/QF mission & fund-raising efforts that support the organization.
- Plan and conduct district meetings and state meetings with chapters.
- Identify and develop prospects for PF/QF development campaigns.

Starting Salary: Dependent upon qualifications & experience.

Closing Date: September 30, 2020

Anticipated Start Date: October 26, 2020

To Apply: Visit the recruitment website at: www.pheasantsforever.org/jobs.

ONLY ONLINE APPLICATIONS WILL BE ACCEPTED. Upload all of the following as a single file in either MS Word or Adobe Acrobat: 1) a cover letter, 2) a resume and 3) three references. For more information about the position, contact Tom Fuller, Field Service Director at 319-321-9775 or tfuller@pheasantsforever.org

Pheasants Forever & Quail Forever is an EEO Employer/Vet/Disabled