



# OUTREACH NOTICE

**USDA FOREST SERVICE**  
**Tonto National Forest – Roosevelt and Scottsdale, AZ**  
**Natural Resource Specialist - Recreation**  
**GS-0401-05/07/09**  
**Permanent Position**

**Respond by March 27, 2020**

This notification is being circulated to inform prospective applicants of upcoming job opportunities. Notification of availability of the vacancy announcement will follow when posted in USAJobs.

## **Positions to be Advertised/Duty Station**

The Tonto National Forest is currently recruiting to fill two Natural Resource Specialist (Recreation), GS-0401-05/07/09 positions.

- Duty station of Scottsdale, AZ (Cave Creek Ranger District) – one position
- Duty station of Roosevelt, AZ (Tonto Basin Ranger District) – one position

This position will be filled either through the Pathways Recent Graduate program or a Merit Promotion announcement (open to current or former federal employees and special hiring authorities). Both types of vacancy announcements will run concurrently.

The vacancy announcements are anticipated to open on March 29, 2020 but further information will be provided in the Forest Service Outreach Database and directly to respondents of this outreach.

## **Outreach Response:**

Interested applicants or those desiring further information should contact the following person and can submit the attached Outreach Notice Response Form to:

Jason Scow, South Zone Recreation Program Manager (Scottsdale, AZ duty location)

Email: [jason.scow@usda.gov](mailto:jason.scow@usda.gov)

Phone: 480-610-3330

Angela Abel, North Zone Recreation Program Manager (Tonto Basin Ranger District)

Email: [angela.abel@usda.gov](mailto:angela.abel@usda.gov)

Phone: 928-474-7920

Please respond by March 27, 2020.

## **Position Duties:**

At the full performance level, this position has responsibility for the development of annual work plans and the execution and administration of short range plans relating to recreation, lands, trails, special uses, and minerals activities.

- Conducts surveys and studies of existing dispersed and developed recreation facilities and their present use and demand. Based on studies of recreation areas and activities, recommends potential sites or areas for additional recreation use and planned development with suggested priorities for development. Develops, plans, and monitors new construction of recreation trails, parking areas, trailhead facilities, campgrounds, picnic areas, parking areas, and access roads in consultation with other resource personnel.
- Implements recreation plan objectives and inspects the full range of recreation uses, administration of special authorization for recreation events and concessionaire operations. Develops plans for potential sites or areas for additional recreation use and planned development.
- Gathers relevant information and project cost for recreation facilities, maintenance, and operation. Develops source documents for managing and carrying out management plans.
- Participates in the development, administration, and execution of annual work plans for recreation resources in compliance with agency guidelines and direction. Processes special use applications including on-the-ground investigations of site suitability, preparation of associated environmental assessment reports, and special use permits in final form for the supervisor's review.
- Uses INFRA, NRUM, MM, and other databases to maintain unit information in order to monitor recreation resources program activities. Communicates program information to the public regarding the agencies management practices, rules, and regulations relating to OHV areas. Works with local law enforcement agencies to ensure compliance with OHV operations with federal laws, reporting all known violations of law or regulations. Ensures the development and modification of operating plans for OHV areas.
- Supervises less than 20% of the time. Provides technical and administrative supervision to subordinate employees. Plans work to be accomplished, sets and adjusts short-term priorities and prepares schedules for completion of work. Assigns work based on priorities, selective consideration of the difficulty and requirements of assignments, and the capabilities of employees. .

## **About the Forest:**

The Tonto National Forest is directly adjacent to the Phoenix Metropolitan Area and is one of the most heavily visited in the nation. From the desert to the tall timber, the Tonto National Forest contains a spectacular 2.9 million acres of cactus, chaparral, ponderosa pine, and mixed conifer country north and east of Phoenix right up to the edge of the Mogollon Rim. The Forest is the fifth largest in the United States and has six Ranger Districts operating in a complex, sensitive political atmosphere. The Forest receives national attention concerning such issues as recreation, range management, prescribed fire, road management, and a host of issues related to the wildland urban interface next to the Phoenix Metropolitan Area.

### **Cave Creek Ranger District –**

The Cave Creek Ranger District spans over 611,000 acres of Desert, Semi-Desert Grassland, Chaparral and Pinyon-Juniper ecosystems. The Verde River flows through the district, filling Horseshoe and Bartlett reservoirs just outside the metropolitan area. It includes a mixed urban interface in North Scottsdale and the communities of Carefree and Cave Creek with luxury homes, historic sites and scattered developments. The District also experiences high levels of recreation activity along the Verde River and associated reservoirs. Additionally, the rugged terrain in the vast back country of the Cave Creek Ranger District includes a portion of the Mazatzal and Pine Mountain Wilderness areas as well as lands accessible by backcountry visitors via “jeep” trails, with hiking, horseback riding, camping and other recreation opportunities. Topography varies from 1590 feet at Needle Rock @ the Verde River to 7873 feet on Mazatzal Peak. Scottsdale is one of the many suburbs of the Phoenix metropolitan area offering all amenities of a large city. The towns of Cave Creek and Carefree also neighbor the district office.

### **Tonto Basin Ranger District –**

The Tonto Basin Ranger District lies between the Mazatzal and Sierra Ancha mountain ranges in central Arizona approximately 50 air miles east of the Phoenix metropolitan area. The District encompasses over 600,000 acres of National Forest lands and 7,787 acres of private lands. It includes Theodore Roosevelt and Apache Lakes, 2 of 6 man-made reservoirs in the Salt and Verde River chain of lakes, all of which are within the Forest boundary. Roosevelt is the largest lake entirely within the State of Arizona. Topography varies from broad mesas and foothills at the 2,500 feet level to mountains that range up to 7,657 feet at Four Peaks within the Mazatzals. The ranger station is housed at the Roosevelt Lake Visitor Center. This facility is located 35 miles northwest of the town of Globe and is approximately 50 miles southeast of the town of Payson. The Globe/Miami area and Payson both have year-round populations of approximately 10,000 to 11,000 people and are the nearest communities with full services.

# OUTREACH RESPONSE FORM

Natural Resource Specialist  
GS-0401-05/07/09

If you are interested in this position, please complete this form and return to:

- Jason Scow, South Zone Recreation Program Manager (Scottsdale, AZ duty location)  
Email: [jason.scow@usda.gov](mailto:jason.scow@usda.gov)
- Angela Abel, North Zone Recreation Program Manager (Roosevelt, AZ duty location)  
Email: [angela.abel@usda.gov](mailto:angela.abel@usda.gov)

## Candidate Profile

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Are you currently a Federal Employee? \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, current agency: \_\_\_\_\_

Current title/series/grade: \_\_\_\_\_

Duty Station Location: \_\_\_\_\_

Type of Appointment you are currently under: \_\_\_\_\_

(e.g., Career, Career-Conditional, Permanent, Term, Temporary, Excepted-ANILCA, Excepted VRA, etc.):

Duty Location: \_\_\_\_\_

Years in Grade: \_\_\_\_\_

If No, Current Agency/Company/Organization: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Brief Description of duties: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Are you eligible to be hired under any of the following special authorities?

<input type="checkbox"/>	Persons with Severe Disabilities	<input type="checkbox"/>	Disabled Veterans with 30% Compensable Disability
<input type="checkbox"/>	Veterans Recruitment Act (VRA) or Veterans Employment Opportunities Act of 1998	<input type="checkbox"/>	Peace Corp Alumni
<input type="checkbox"/>	Pathways Program (Intern NTE, Intern Indefinite or Seasonal 1039)	<input type="checkbox"/>	Reinstatement Eligibility or Other (please describe)

The U.S. Department of Agriculture (USDA) prohibits discrimination on all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

## TYPE OF APPOINTMENTS

<https://www.opm.gov/policy-data-oversight/hiring-information/hiring-authorities/>

Are you eligible for appointment under any of the following special authorities?

**VRA – Veterans Recruitment Appointment Authority** (Disabled veterans, veterans who served in a declared war, or in a campaign for which a campaign badge has been authorized, or awarded a Armed Forces Service Medal, and separated from active duty in the past 3 years).

**Military Spouse Hiring Authority** (Military spouses eligible under Non-competitive Appointment of Certain Military Spouses do not have a hiring preference; however, this appointing authority does provide for non-competitive entry into the competitive service. There are three categories that determine eligibility: those who are relocating with their service-member spouse as a result of permanent change of station (PCS) orders, spouses of service members who incurred a 100% disability because of the service member's active duty service, and spouses of service members killed while on active duty).

**VEOA – Veterans Employment Opportunity Authority** (Allows eligible veterans to apply for merit promotion vacancies otherwise not open to external candidates without career status).

**Prior AmeriCorps/VISTA** (Persons are granted a one-year period to be non-competitively appointed to a normally competitive Federal position after leaving the Peace Corps or AmeriCorps VISTA with a certification of eligibility).

**30% Disabled Veterans Appointing Authority** (Disabled veterans who were retired from active military service with a 30% or more disability rating; disabled veterans rated by the Veterans Affairs as having a compensable service-connected disability of 30% or more).

**Prior Peace Corps** (Former Peace Corps volunteers who have satisfactorily completed 3 years of continuous service into career or career-conditional permanent positions).

**Schedule A Disabled Persons Hiring Authority** (Persons with physical or mental disabilities certified by the Veterans Administration or a State Rehabilitation Agency as eligible).

**Reinstatement Rights** (Agencies may reappoint people previously employed under a career or career-conditional appointment by reinstatement to a competitive service position).

**Pathways Student Hiring Authority** (Internship Program: current students in an accredited high school, college [including 4-year colleges/universities, community colleges, and junior colleges]; professional, technical, vocational, and trade school; advanced degree programs; or other qualifying educational institution pursuing a qualifying degree or certificate; Recent Grads Program: recent graduates who have completed, within the previous two years, a qualifying associates, bachelors, masters, professional, doctorate, vocational or technical degree or certificate from a qualifying educational institution).

**Public Lands Corp** (A non-competitive authority for hiring current and former Public Lands Corps members who have satisfactorily served a minimum of 640 hours on an appropriate conservation project that included at least 120 hours through the Public Lands Corps. Current or former PLC members are eligible for noncompetitive hiring up to a 120days after completion of the program).

**Land Management Workforce Flexibility Act** (The purpose of the Land Management Workforce Flexibility Act is to allow certain current and former land management agency employees who are serving (or who have served) under a time-limited appointment to compete for any permanent position in the competitive service at a Land Management Agency, or any other agency, under “internal” merit promotion procedures).