



OUTREACH NOTICE

USDA FOREST SERVICE
Tonto National Forest – Phoenix, AZ
Intern (Indefinite), GS-1199-05 / Resource Specialist (Special Uses), GS-1101-05/07/09

Pathways/Permanent Position

Respond by March 27, 2020

This notification is being circulated to inform prospective applicants of upcoming job opportunities. Notification of availability of the vacancy announcement will follow when posted in USAJobs.

Positions to be Advertised/Duty Station

This position will be filled either through the Pathways Intern (Indefinite) program or a Merit Promotion announcement (open to current or former federal employees and special hiring authorities). Both types of vacancy announcements will run concurrently.

The vacancy announcements are anticipated to open on March 29, 2020 but further information will be provided in the Forest Service Outreach Database and directly to respondents of this outreach.

Duty station of the position is Phoenix, AZ.

Outreach Response:

Interested applicants or those desiring further information should contact the following person and can submit the attached Outreach Notice Response Form to:

Devin Quintana, Public Services Staff Officer

Email: devin.quintana@usda.gov

Phone: 602-225-5257

Please respond by March 27, 2020.

Position Duties:

At the Intern level, this position is designed to provide a career-oriented introduction to the background, philosophy, concepts, and scope of the Forest Service Business and Industry functions and a practical understanding of the policies of the employing organization. Assignments are developmental in nature and, in conjunction with formal education from an accredited educational institution, the Intern will gain the necessary competencies leading to a GS-1101 Resource Specialist (Specialist Uses) position.

At the full performance level, this position is responsible the administration of a wide variety of Recreation Special Use permits forest wide. Duties include:

- Administers various aspects of the recreation special use program. Administers a variety of recreation special use authorizations (permits, term permits, leases, and/or easements) for a variety of activities, including recreation residences, outfitter/guides, campground concessions, recreation events, communication uses, etc.
- Assists in the administration of more complex special use authorizations.
- Serves as the primary contact for prospective and existing special use holders and works with them to resolve problems if they arise. Meets with special use proponents to discuss the special use application process and inform them of possible special use terms and conditions.
- Evaluates simple special use proposals according to regulatory screening criteria. As part of their evaluation, contacts various publics, other governmental personnel, and Forest Service specialists to conduct financial and technical capability determinations and to determine compliance with forest plan direction.
- Provides technical advice on the appropriate authorities and fees for issuance of special use authorizations in accordance with policy, laws, regulations, and local conditions.
- Keeps current on law, regulation, and policy changes that affect special use administration and notifies supervisor of important policy changes or sensitive problem areas.
- Keeps special use authorization holders, applicants, and concerned publics informed of Forest Service regulations, restrictions, time frames, and resource management practices.
- Processes special use authorization renewals, terminations, revocations, or suspensions as appropriate. Completes, or assures completion of, appropriate documentation to support action. Keeps special use authorization holders, affected line officers apprised of actions, as necessary.
- Ensures, or provides technical assistance to District personnel to help ensure, authorized uses are implemented in compliance with Agency standards, regulations, and policies. Conducts on-the-ground inspections and civil rights compliance reviews and oversees corrective action.
- Generates and tracks cost recovery and land use bills for recreation special uses.
- Queries and generates Special Use Database System (SUDS) reports and user views for use in administration.
- Enters data, or works with appropriate staff, to ensure Geographic Information System (GIS) data for special uses is kept current.
- Maintains SUDS, ensuring special use data is entered and updated in a timely fashion so data remains reliable.
- Ensures all special use records, paper and electronic copies, are maintained consistent with records management regulation and policy.

About the Forest:

The Tonto National Forest is an “urban forest” and is directly adjacent to the Phoenix Metropolitan Area. It is one of the most heavily visited forests in the nation. From the desert to the tall timber, the Tonto National Forest contains a spectacular 2.9 million acres of cactus, chaparral, ponderosa pine, and mixed conifer country north and east of Phoenix right up to the edge of the Mogollon Rim. The Forest is the fifth largest in the United States and has six Ranger Districts operating in a complex, sensitive political atmosphere. The Forest receives national attention concerning such issues as recreation, range management, prescribed fire, road management, and a host of issues related to the wildland urban interface next to the Phoenix Metropolitan Area.

PHOENIX METROPOLITAN AREA

The Phoenix metropolitan area is a full-service area of nearly 4 million people located in the heart of Maricopa County. Many visitors come during the winter months to enjoy the warm weather, creating a larger population during those months.

Maricopa County info: www.maricopa.gov

CLIMATE

Like most of Arizona, the Tonto National Forest enjoys abundant sunshine and low relative humidity much of the year. Winter temperatures are very mild and pleasant in the desert areas, with periodic rainfall occurring throughout the season. While desert elevations rarely receive snow, the higher mountain regions can receive heavy snowfall along with cooler temperatures. Summers in the desert areas can be quite hot, with daytime temperatures often exceeding 100 degrees F from May through September. July has the highest average daily temperature of 104.3 degrees F and January has the lowest at 64.9 degrees F. Average rainfall for the Forest is approximately 8 inches per year.

The higher mountain regions generally enjoy daytime temperatures 25-30 degrees cooler than the deserts. Each year the summer “monsoon” season arrives on the Tonto in early July and typically remains through mid-September. During this period, an influx of tropical moisture brings higher humidity and afternoon thunderstorms that can be quite spectacular. In the desert regions, much of the total annual precipitation falls during these “monsoon” storms. The Greater Phoenix Area also receives more than 300 days of sunshine a year, giving it the title “Valley of the Sun.”

RECREATION, SPORTS, AND THINGS TO DO

The Phoenix metropolitan area has numerous shopping malls and outlet malls, and national stores such as Cabela’s, Nordstrom’s, Macy’s, Pottery Barn, and Bass Pro Shop. The area is home to the Phoenix Suns basketball team, Arizona Cardinals football team, Arizona Diamondback’s baseball team, and Phoenix Coyotes hockey team, as well as the Arizona Rattlers indoor football team and the Phoenix Mercury Women’s basketball team. Many baseball teams reside here during spring training allowing for many opportunities to watch professional ball games at reasonable rates. There are numerous museums, concert and theatre venues available as well as NASCAR, Grand Prix and professional motocross racing events. Other National Forests and National Parks are within a half-day drive from Phoenix, including the Grand Canyon National Park.

For more information on the forest and district offices, please visit <http://www.fs.usda.gov/tonto/>.

Thank you for your interest in our Opportunity!

OUTREACH RESPONSE FORM

Intern (Indefinite), GS-1199-05
Resource Specialist (Special Uses), GS-1101-05/07/09

If you are interested in this position, please complete this form and return to:

- Devin Quintana, Public Services Staff Officer
Email: devin.quintana@usda.gov

Candidate Profile

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

Are you currently a Federal Employee? _____ YES _____ NO

If yes, current agency: _____

Current title/series/grade: _____

Duty Station Location: _____

Type of Appointment you are currently under: _____

(e.g., Career, Career-Conditional, Permanent, Term, Temporary, Excepted-ANILCA, Excepted VRA, etc.):

Duty Location: _____

Years in Grade: _____

If No, Current Agency/Company/Organization: _____

Position/Title: _____

Brief Description of duties: _____

Educational Background: _____

Are you eligible to be hired under any of the following special authorities?

<input type="checkbox"/>	Persons with Severe Disabilities	<input type="checkbox"/>	Disabled Veterans with 30% Compensable Disability
<input type="checkbox"/>	Veterans Recruitment Act (VRA) or Veterans Employment Opportunities Act of 1998	<input type="checkbox"/>	Peace Corp Alumni
<input type="checkbox"/>	Pathways Program (Intern NTE, Intern Indefinite or Seasonal 1039)	<input type="checkbox"/>	Reinstatement Eligibility or Other (please describe)

The U.S. Department of Agriculture (USDA) prohibits discrimination on all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

TYPE OF APPOINTMENTS

<https://www.opm.gov/policy-data-oversight/hiring-information/hiring-authorities/>

Are you eligible for appointment under any of the following special authorities?

VRA – Veterans Recruitment Appointment Authority (Disabled veterans, veterans who served in a declared war, or in a campaign for which a campaign badge has been authorized, or awarded a Armed Forces Service Medal, and separated from active duty in the past 3 years).

Military Spouse Hiring Authority (Military spouses eligible under Non-competitive Appointment of Certain Military Spouses do not have a hiring preference; however, this appointing authority does provide for non-competitive entry into the competitive service. There are three categories that determine eligibility: those who are relocating with their service-member spouse as a result of permanent change of station (PCS) orders, spouses of service members who incurred a 100% disability because of the service member's active duty service, and spouses of service members killed while on active duty).

VEOA – Veterans Employment Opportunity Authority (Allows eligible veterans to apply for merit promotion vacancies otherwise not open to external candidates without career status).

Prior AmeriCorps/VISTA (Persons are granted a one-year period to be non-competitively appointed to a normally competitive Federal position after leaving the Peace Corps or AmeriCorps VISTA with a certification of eligibility).

30% Disabled Veterans Appointing Authority (Disabled veterans who were retired from active military service with a 30% or more disability rating; disabled veterans rated by the Veterans Affairs as having a compensable service-connected disability of 30% or more).

Prior Peace Corps (Former Peace Corps volunteers who have satisfactorily completed 3 years of continuous service into career or career-conditional permanent positions).

Schedule A Disabled Persons Hiring Authority (Persons with physical or mental disabilities certified by the Veterans Administration or a State Rehabilitation Agency as eligible).

Reinstatement Rights (Agencies may reappoint people previously employed under a career or career-conditional appointment by reinstatement to a competitive service position).

Pathways Student Hiring Authority (Internship Program: current students in an accredited high school, college [including 4-year colleges/universities, community colleges, and junior colleges]; professional, technical, vocational, and trade school; advanced degree programs; or other qualifying educational institution pursuing a qualifying degree or certificate; Recent Grads Program: recent graduates who have completed, within the previous two years, a qualifying associates, bachelors, masters, professional, doctorate, vocational or technical degree or certificate from a qualifying educational institution).

Public Lands Corp (A non-competitive authority for hiring current and former Public Lands Corps members who have satisfactorily served a minimum of 640 hours on an appropriate conservation project that included at least 120 hours through the Public Lands Corps. Current or former PLC members are eligible for noncompetitive hiring up to a 120days after completion of the program).

Land Management Workforce Flexibility Act (The purpose of the Land Management Workforce Flexibility Act is to allow certain current and former land management agency employees who are serving (or who have served) under a time-limited appointment to compete for any permanent position in the competitive service at a Land Management Agency, or any other agency, under “internal” merit promotion procedures).