



## Now Hiring: Operations Assistant

Application Period: March 1st - March 30th

Do you love to work outside? Want to enhance the environment for lowans? Enjoy operating power tools? Prudenterra is looking for one Operations Assistant to help implement ecological restoration projects for private landowners statewide.

This position is a seasonal position that works between 30-40 hours a week on average. A few projects you could find yourself working on are: windbreak plantings, seeding prairies, prescribed fires, and restoring streambanks.

The busiest months are typically March - June and October - December but there will be hours available in July - September. Work is completed during the standard work week, Monday through Friday. This position offers a flexible schedule in an environment that encourages professional development in conservation work. No prior experience is required and training is provided.

### About Prudenterra

Prudenterra's mission is to empower landowners to strategically restore thriving, profitable perennials and maintain them for generations.

- 55% of our work is **prairie management**--mowing, seeding, spraying, and burning.
- 30% is **forest management**--thinning, planting, and timber sale administration.
- 10% is **innovative land management installations**--streambank restoration, wetland reconstruction, and keyline design for tree crop orchards or silvopasture.
- 5% is consulting services--**interpreting and evaluating ecosystems** for landowners and providing recommendations to achieve their goals and objectives.

## Job Duties and Responsibilities

- The **primary responsibility** of this job is to assist the Operations Coordinator and Project Manager in the successful completion of client projects.

## On-The-Job Requirements:

- **Operating Equipment:**
  - Experience safely and effectively operating chainsaws and other power tools.
- **Resilience:**
  - Able to conduct physically demanding work, crouch over, lift up to 50 pounds, and walk on rugged surfaces.
  - Work outside in seasonally variable conditions with wear appropriate protective clothing.
- **Driving:**
  - Hold a valid driver's license with a positive driving record.
  - Follow safe driving practices. Helpful if you are able to successfully load and haul trucks and trailers.
  - Able to commute in your own vehicle to Prudenterra headquarters in Nevada, Iowa.
- **Teamwork:**
  - Effective and direct communicator. Welcoming and friendly to clients. A thoughtful team member. Able to communicate efficiently via phone call, text, email.
- **Reliable:**
  - Punctual, dependable, organized. Highly motivated and self-directed, whether working independently or collaboratively.

## Desired Qualifications:

- **Botanical Identification:**
  - Identify common species by bark, buds, and leaves. Common name by genus is sufficient--i.e. hickory, oak, ash, elm.
- **Equipment Use and Maintenance:**
  - Clean, maintain, and repair small tools and equipment such as engine chainsaws, pole saws, and weed trimmers of various makes and models (Stihl 192/193, 261MC, 362, etc.), as well as a 45 hp tractor, Kawasaki Mule, and water pumps.
- **Prescribed Burn Experience:**
  - Any experience working on a burn crew or fire team is desirable. Passion or interest in learning how to work as a burn crew or fire team member is required.

## Desired Certifications:

- **Pesticide Application:** Iowa Commercial Certified Pesticide Applicators' License Core Manual as well as Forest Pest Add-on, Ornamental & Turf Add-on.
- **Prescribed Fire:** National Wildfire Coordinating Group (NWCG) S130/S190 Fire Training Courses.

If not currently in possession of these certifications, the willingness to acquire these is required.

## Compensation

- Starting hourly pay rate of \$10.00-\$11.00 / hour depending on experience.
- Overtime is not to be expected, but in the rare case that it happens, overtime pay is offered for weeks when work is performed in excess of 40 hours at x 1.5 hourly rate.

## Mileage

- Most travel to job sites is conducted in Prudenterra vehicles, but in cases when employees must drive a personal vehicle from Prudenterra headquarters to a job site, mileage is reimbursed.

## Benefits

- Training for all jobs is provided given that you work diligently and are willing to learn. We will aid you in your completion of fire training, pesticide application, and other certificates if necessary.
- Workers' Compensation Insurance is provided in the event of a work-related injury or accident.

## Ideal Start Date

- By April 1, 2020.

## To Apply

- Questions related to this specific position may be directed to [sam@prudenterra.com](mailto:sam@prudenterra.com)
- Submit cover letter, resume, and three professional reference information to Project Manager Sam Reber at [sam@prudenterra.com](mailto:sam@prudenterra.com).