**Overview:** Pheasants Forever Inc. and Quail Forever (PF/QF) seeks a State Coordinator to work collaboratively with USDA NRCS and the Ohio Division of Wildlife (DOW) in order to accelerate common conservation objectives related to grassland wildlife habitat, water quality, and soil health. The overarching objective of the position is to provide state-level focus and coordination of current and future partnership efforts. PF/QF has a rich history of partnering with NRCS and the DOW to develop and implement state-level habitat delivery programs and outcomes. Increased coordination and management provided by a State Coordinator will improve support and oversight of Ohio PF/QF staff, more effective communication and collaboration with partners, and more efficient and effective mission delivery.

**Responsibilities:**

- Serve as the PF/QF principle liaison to NRCS, and DOW along with other federal, state, and NGO partners. Specifically represent PF/QF on the NRCS State Technical Committee, CPAC, and other relevant state-level committees and working groups.

- Provide direct support to NRCS State Biologist and State Resource Conservationist on wildlife related activities (e.g. review of EQIP ranking questions, review of CSP wildlife related enhancements, review of job sheets and fact sheets, preparing updates and/or new support documents for wildlife related practices, and development of other tools, technical resources and trainings to aid in planning wildlife practices).

- Work closely with the PF/QF Senior Farm Bill Biologist, NRCS Area Conservationists, and DOW Private Lands Administrator to coordinate private land habitat efforts primarily related to Farm Bill programs. Specifically provide supervision, coaching, and support of FBB’s and serve as the project manager for FBB and other partnership position funding agreements and contracts.

- Coordinate PF/QF field staff to assist with DOW’s new public access program, OPAW (Ohio Public Access for Wildlife) through a VPA-HIP grant.

- Oversee and coordinate PF/QF’s involvement in other state habitat initiatives and programs such as the Ohio Pollinator Habitat Initiative (OPHI), Working Lands For Wildlife (WLFW), Quail Focal Area, Lake Erie and Scioto River CREP’s, H2Ohio, and other relevant initiatives.

- Assist partners with the development of the Habitat Contractor Directory—an effort of Ohio conservation organizations and agencies to create a statewide conservation contractor database available for anyone to access to facilitate implementation of wildlife and forestry practices.

- Coordinate PF/QF’s public land habitat efforts including the Build a Wildlife Area and Ohio Habitat Share programs. Specifically work with the DOW to evaluate sites, develop projects, and implement contracts for Habitat Share projects. Work with PF/QF Regional Representative and Development staff to identify and fundraise for strategic land acquisitions that increase public access and protect and enhance upland habitat.

- Work closely with the PF/QF Regional Representative to continue and expand state level mission delivery programs, leveraging locally raised and controlled chapter funds to improve habitat on public and private lands.

- Assist Regional Representative and Ohio staff planning and executing State and District Meetings, PF/QF food plot seed distribution, and other statewide events and trainings.
Identify, develop, and implement new and innovative programs and partnerships that accelerate habitat
efforts (e.g. agribusiness and precision agriculture, energy industries, pollinator and monarch interests,
etc.)

Work closely with NRCS State Biologist to facilitate important communications and trainings regarding
USDA program and planning requirements to PF/QF and DOW private lands staff.

Establish and maintain links with government agencies, non-governmental organizations, universities
and professional societies to transfer technology to NRCS on conservation planning for upland wildlife
habitat. Aid in the review / proposal of state and federally funded conservation measures to promote
wildlife habitat.

Discover, develop, coordinate, administer, and manage grants and other relevant funding opportunities
that help deliver the PF/QF mission and partnership priorities, while increasing efficiency by leveraging
resources.

Ensure continued funding of the position through grants, agreements, program recoveries, and other
available financial support.

**Required Knowledge Skills and Abilities:**

- BS in Wildlife Science or related field with at least 5 years of professional experience. MS in Wildlife
  Science or related field is preferred.

- Excellent oral and written communication skills as well as organizational skills.

- Demonstrated ability to lead and coach effectively.

- Ability to work effectively with multiple partners and staff.

- Ability to work independently with little supervision and with diverse clientele.

- Prior experience working with USDA Farm Bill programs is strongly preferred.

**Starting Salary:** To be determined based upon qualifications and experience.

**Application Closing Date:** June 18, 2020

ONLY ONLINE APPLICATIONS WILL BE ACCEPTED. Please include your cover letter, resume and 3
references as a single Microsoft Word document or PDF file on the Recruitment website. For more information
about the position, contact Kent Adams, East Region Director, 717.319.5575 or kadams@pheasantsforever.org

**To Apply:** Visit the recruitment website at: www.pheasantsforever.org/jobs.

Pheasants Forever, Inc. & Quail Forever are an EEO Employer/Vet/Disabled