IOWA DEPARTMENT NATURAL RESOURCES
NE WILDLIFE DISTRICT
JOB ANNOUNCEMENT

NATURAL RESOURCE AIDE

4 LOCATIONS:
CEDAR-WAPSI WILDLIFE UNIT BIG MARSH- PARKERSBURG, IA
CEDAR-WAPSI WILDLIFE UNIT SWEET MARSH- SUMNER, IOWA
MAQUOKETA WILDLIFE UNIT- GREEN ISLAND, IOWA
UPPER IOWA WILDLIFE UNIT- HIGHLANDVILLE, IOWA

SALARY: $11.50/HR APPROXIMATELY

TYPICAL HOURS: M-F 8:00-4:30 OR M-F 7:30-4:00 DEPENDING ON LOCATION

THE JOBS WILL BE FOR 779 HOURS MAXIMUM OR AS FUNDING ALLOWS. THE JOBS WILL START IN APRIL AND END IN JULY OR START IN MAY AND END IN AUGUST. THE EXACT DATES WILL BE DETERMINED ONCE HIRED FOR POSITION

JOB DESCRIPTION: The Natural Resource Aide is expected to perform a variety of semi-skilled maintenance and technical tasks at a wildlife management unit. The employee is expected to display a high level of initiative and commitment towards completing assignments efficiently. Employees in this position will work with other wildlife unit personnel and be under the general direction of the Natural Resource Biologist. The job duties of this position include general wildlife management activities on State owned wildlife areas along with some private lands work, within the assigned unit counties. Overnight travel will occasionally be necessary to complete job duties.

Examples of typical job duties may include:
• Prescribed fire implementation for ecological purposes. This duty will require fire-line construction, fire-line holding, and mop-up activities. Performance of these tasks will require the employee to periodically work under physically stressful and adverse conditions. Proficiency in the use of basic wildland firefighting equipment will be needed.
• Water level and moist soil management. The applicant assists by removing or adding stop logs to adjust water levels and manipulate vegetation to promote annual weed growth.
• Wetland restoration and development on public lands. This duty requires the use of basic survey equipment. The employee is expected to assist with the survey and design of low complexity wetland restoration projects.
• Native grass seeding, food plot planting, spraying and mowing will require the use and knowledge of tractors and basic farm equipment.
• Waterfowl banding, various wildlife surveys and CWD sampling. Collecting of biological data occasionally will require early or late in the day work scheduling.
• General area maintenance involving mowing, sign posting, fence building, fence removal, tree/brush control, etc. These activities require the ability to use simple power equipment; drills, saws, hand tools, chain saws, trimmers, small mowers etc.
• Special assignments may require some overnight travel as part of a crew, to accomplish large scale fence removal, fence building or tree removal projects outside of the assigned unit counties. These assignments will require the ability to work well with others, work out of doors under all types of weather conditions, and to withstand physically demanding work, i.e., lifting, bending and hauling.
MINIMAL QUALIFICATIONS:
- Current college student or college graduate with a degree in wildlife biology, animal ecology, or another closely related natural resource field.
- Ability to work outdoors in all weather conditions.
- Able to travel on overnight duties.
- Work with minimal supervision; demonstrate responsible behavior and attention to detail.
- Must have a valid motor vehicle operator’s license.
- Able to work alone or as part of a team, with the public, in all conditions, on weekends, holidays, nights, and evenings as required.
- Follow policy and cooperate with supervisors and co-workers.
- Exhibits honesty and integrity.
- Displays a high level of initiative, effort and commitment towards completing assignments efficiently.

APPLICATION DEADLINE: 4:30pm JANUARY 24, 2020

TO APPLY: Please indicate what location would be your preferred location in your cover letter. Email a cover letter, resume, and 3 references to Jason Auel at Jason.auel@dnr.iowa.gov or mail information to:

Jason Auel  
Cedar-Wapsi Wildlife Unit  
1486 Quail Ave  
Sumner, IA 50674

QUESTIONS:
Contact Jason Auel at Jason.auel@dnr.iowa.gov or 319-213-2815 for the Cedar-Wapsi positions.  
Contact Curt Kemmerer at Curt.kemmerer@dnr.iowa.gov or 563-357-2035 for the Maquoketa position.  
Contact Troy Anderson at Troy.anderson@dnr.iowa.gov or 563-379-5725 for the Upper Iowa position.