Vacancy Announcement

Dove Banding Technician – Temporary, Seasonal
ND Game and Fish Department

Location: Dickinson and Lonetree District Offices
Salary: $9.85-$12.75/Hour*
Closing Date: February 21, 2020
Position Number: 720-6670
Requisition Number: None
Status: Temporary, Seasonal
Type of Recruitment: Internal/External

*Free Housing is available at these locations. May require a Security Deposit; pets are not allowed.

Minimum Qualifications:
Applicants must be enrolled at or a graduate of a college or university majoring in a wildlife, natural resources, or other closely related program. Students should be in good academic standing with knowledge of basic fish and wildlife management principles and practices. Applicants must have basic computer skills and be able to use Microsoft Excel for data entry. Applicants must have a valid driver’s license and be able to lift 50 lbs. The person selected for this position must also be able to work independently with limited supervision and possess the ability to represent the Department in a professional manner.

Preferred Qualifications:
Experience banding birds is desired, but not necessary.

Application Procedures:

1. Applicants must complete the online application.
2. Applicants must also upload a Letter of Interest describing how the applicant’s ability and experience relates to the Summary of Work.
3. Applicants must upload a resume.
4. Applicants must include a copy of transcripts indicating current GPA.
5. Applicants must upload a list of references (3-5).

Positions available at Dickinson and Lonetree (near Harvey, ND) District offices.

Current State employees with access to PeopleSoft can access the job posting through the PeopleSoft Portal.

External applicants can access the job posting by going to the ND State Jobs Openings.

Applications must be completed by 11:59pm on the posted closing date.

For information about the position or for persons needing accommodation or assistance in the application or interview process, contact Andy Dinges, Migratory Game Bird Biologist – Wildlife Division at 701-328-6319 or adinges@nd.gov.

For troubles or questions about applying on the online system, contact Melissa Long at 701-328-6318.

Applicants who are residents of North Dakota and eligible to claim veteran’s preference must include Form DD214. Claims for disabled veteran’s preference must include a current statement of disabled status from the Veteran’s Affairs Office.

ND Relay Number 1-800-366-6888
The North Dakota Game & Fish Department makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process or with an employee's ability to perform essential duties of the job. It is the applicant's responsibility to make known any needs for accommodation.

**Job Duration**
Work schedule may vary depending on time of year and is limited to 40 hours per week. A portion of the work period will also include evening hours. The duration of the Lonetree office position will be from approximately May to August and involves additional wildlife management duties before and after the dove banding season. The duration of the Dickinson office position will be from approximately mid-June to mid-August and will involve dove banding duties only. Start and end dates are somewhat flexible depending on summer schedule of applicants.

**Summary of Work:**
Banding technician duties will begin in mid-June and run through mid-August. Duties involve determining potential mourning dove banding sites, securing permission to band doves on private and public property, maintenance of equipment/bait, running trap sites morning and evening, banding doves, entering dove banding data, maintaining detailed banding records, and using conibear and/or live traps to eliminate potential predation problems. Successful applicants will also be expected to write a brief summary report of banding activities.

Wildlife technician duties (Lonetree office only) begin in May and run until dove banding begins in June; they may resume in August for several weeks depending on the incumbent’s school schedule. Duties include maintenance of Wildlife Management Areas (fencing, signing, establishing wildlife food plots, controlled burning, noxious weed control, mowing, tree planting, and various habitat improvement functions), computer data entry, performing equipment maintenance, using ATVs, and other associated work.

Overnight travel may be required during a portion of the work period. A work vehicle will be provided. Expenses while away from main work station will be reimbursed. Individual must be able to work long and/or irregular hours mostly outdoors in varying weather conditions.

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

**Equal Opportunity Employer**
The state of North Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.