Ottawa Conservation District
Position Announcement

The Ottawa Conservation District is seeking a Michigan Agriculture Environmental Assurance Program (MAEAP) Technician to work out of the Ottawa Conservation District. This position will carry out work for MAEAP across Ottawa County.

Date: March 8, 2021
Title: MAEAP Technician
Location: Ottawa Conservation District, 16731 Ferris St, Grand Haven, MI 49417
Position Details: This is a full time, grant-funded and benefited position with intentions for annual grant renewal.
Start Date: April 2021
Compensation: $17-$21/hour, based on qualifications. Benefits include health insurance and retirement stipends, and paid annual and sick leave.
Closing Date: Until filled

Position Description:
The MAEAP Technician furthers the mission of the Ottawa Conservation District through the administration of the Michigan Agricultural Environmental Assurance Program (MAEAP). The MAEAP Technician is responsible for delivering on-farm technical assistance in Ottawa County, MI. This includes conducting farm-specific risk assessments; coordinating local, state, and federal agency resources to help farmers reduce environmental risks; and assisting farmers in making progress toward MAEAP verification. The MAEAP Technician is also responsible for collaborating with Conservation District staff to promote MAEAP and educate diverse audiences on the importance of sustainable agriculture in Ottawa County.

For more information on the various tasks and responsibilities of this position, see the MAEAP Technician Position Description

Qualifications:
- A Bachelor’s degree in agriculture, natural resource management or related degree from an accredited college or university is required
- Minimum of two years of experience in agriculture or natural resource fieldwork is preferred.
- Knowledge of and experience working with agricultural producers and practices is preferred.
- Experience collaborating on, developing, and delivering agriculture education programs to a variety of audiences in diverse settings.

Abilities:
- Excellent verbal and written communication skills in the English language.
- Exhibit excellent social and interpersonal skills; relates effectively to diverse clientele and work groups.
- Able to work independently without direct supervision and as part of a team.
- Able to work efficiently outdoors in varying conditions and terrain.
- Maintain a valid driver’s license.
- Strong organizational skills.
- Proficient use of PC and Microsoft Office Suite.
- Working knowledge of ArcMap.

To Apply:
Send cover letter, resume, and three references as a single PDF to ottawacd@macd.org with the subject line “MAEAP Technician.” Application deadline is March 22, 2021 at 5:00PM EST.

If you have any questions, please call Megan Boos at (616) 842-5852 x5