**The Habitat Organization**

**JOB VACANCY ANNOUNCEMENT**

**Iowa State Coordinator**  
Location: State of Iowa

**Application Closing Date:** August 3rd, 2021  
**Anticipated Start Date:** August 2021

**Organizational Profile:** We seek an individual with demonstrated talent, passion, and desire to promote and grow the Nation’s leading upland wildlife habitat conservation organization. Pheasants Forever (PF) and Quail Forever (QF) have over 700 chapters, 149,000 members and an $87 million annual budget.

**Responsibilities:**

This individual will be responsible for leading and supporting the Iowa PF & QF Team and work to coordinate with State, Federal and NGO partners to address the conservation priorities within the State of Iowa:

- Supervise a team of talented Farm Bill Wildlife Biologists and Habitat Specialists.
- Collaborate and serve as the principal liaison between PF&QF, Iowa DNR, IA Department of Agriculture and Land Stewardship (IDALS) and other governmental/resource agencies for the implementation/acceleration of existing programs.
- Work with Regional Director and Governmental Affairs staff to coordinate state legislative and policy activities, responses, and relationships.
- Co-author, administer and manage grants and programs that deliver the PF&QF habitat mission and strategies in Iowa. This could include supporting Build A Wildlife Area (BAWA), NAWCA grants, Foundation grants, Iowa DNR grants and others, as well as delivering the goals and priorities within the Call of the Uplands Campaign.
- Work closely with the PF Regional Representative and Regional Leadership Team to expand and strengthen our 103 PF&QF chapters in Iowa.
- Serve as the principal in-state Conservation Delivery team liaison with the Grants Administration Department to deliver grant funded mission; the Development Team to advance unrestricted funding streams; the Governmental Affairs staff to coordinate state policy activities, and the Marketing Team to provide materials and information to media sources in Iowa.
- Foster existing, and cultivate new partnerships with businesses, the outdoor industry and tourism to support community-based conservation focused on maintaining a vibrant and diverse economy with high quality of life for current and future generations.

**Required Knowledge, Skills, and Abilities:**

- BS/BA in Related Field with 3 years of professional experience.
- Excellent oral and written communication as well as organizational skills.
- Demonstrated ability to lead and coach effectively.
- Demonstrated ability of organizational skills and attention to detail.
- Ability to work effectively with multiple partners and staff.
- Ability to work independently with little supervision and with diverse personalities.

**Starting Salary:** Commensurate with qualifications and experience.

**Application Requirements:** Combine your cover letter, resume and references into one Microsoft Word document or Adobe Acrobat PDF before uploading to the “Resume” section of your application on our Recruitment website at: [www.pheasantsforever.org/jobs](http://www.pheasantsforever.org/jobs).

For more information about the position, contact: Chris McLeland, Vice President of Conservation Delivery, cmcleland@pheasantsforever.org
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