Environmental Specialist 4 – Regional Compliance Manager (DOH3727)

Salary
$4,085.00 - $5,358.00 Monthly

Location
Thurston County – Tumwater, WA

Job Type
Full Time - Permanent

Department
Dept. of Health

Job Number
DOH3727

Closing
8/14/2017 11:59 PM Pacific

Description

Environmental Specialist 4 – Regional Compliance Manager

About the Position

This is a full-time permanent Environmental Specialist 4 (ES 4) within the Division of Environmental Public Health – Southwest Drinking Water Regional Operations (SWRO). This recruitment may be used to fill other ES 4 positions within the unit.

The Regional Compliance Manager protects public health by working with SWRO technical staff, regional engineers, and public water systems to take early action to keep water systems from failing. If noncompliance persists, the Regional Compliance Manager initiates enforcement action and manages the process until compliance is achieved so that a public water system is very clear on ODW's expectations for meeting safe drinking water standards in order to protect public health.

To learn more about SWRO, visit

http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/OfficesandStaff/SouthwestRegionalOfficeStaff
About DOH and our Employer of Choice Initiatives

Washington State Department of Health (DOH) works with federal, state, tribal, and local partners to help people in Washington stay healthy and safe. Our programs and services help prevent illness and injury, promote healthy places to live and work, provide education to help people make good health decisions and ensure our state is prepared for emergencies. To learn more about the agency, visit DOH and DOH Infographic (Download PDF reader).

DOH is a great place to work and has implemented several “Employer of Choice” initiatives, including:

• We are committed to diversity and inclusion. DOH fosters an inclusive environment that encourages all employees to bring their authentic selves to work each day. We strive to hire, develop, and retain a competent and diverse workforce that is reflective of the customers we serve.

• We have an engaging Wellness@Health program which offers programs that support healthy behaviors and work/life balance. Our program provides wellness education, access to healthy food, physical activity classes, stress relief, and many other resources to support a healthy you.

• We support a healthy work/life balance by offering flexible/alternative work schedules, and mobile and telework options. (Depending upon job duties.)

• We are making exciting steps towards modernizing our workplace by providing motivating and inspiring workspaces that promote creative thought, innovation, and collaboration among co-workers. (Click to take the DOH Workplace Modernization Virtual Tour.)

• We have an Infant at Work Program that is based on the long-term health values of breastfeeding newborns and infant-parent bonding. Eligible employees who are new mothers, fathers, or legal guardians can bring their infant (6 weeks to 6 months) when returning to work. (Click to view KING 5's Drew Mikkelsen reports on the Infant at Work program.)

What will you be doing? – Duties include:

• Following agency directives, applies professional judgment to prioritize enforcement actions and determine the appropriate compliance path to follow. Ensure that all high public health risk, high priority violations are addressed in a timely manner, and that water systems are held accountable until they return to compliance and the risk to health is eliminated.

• Provide project management of all compliance and enforcement actions in the regional office. Prepare compliance documents; research appropriate regulatory citations; issue, track and follow up on deadlines; and work with water systems to help them successfully navigate the compliance process.

• Participate in state-wide compliance initiatives. Represent the Southwest Regional Office as a member of the state-wide compliance team.
• Manage the SWRO Operating Permit Program.

What we're looking for

REQUIRED QUALIFICATIONS: (NOTE: Experience may have been gained concurrently.)

• A Master's degree or above in Public Health, Environmental Health, or an allied science with a minimum of 30 semester or 45 quarter hours in natural or physical science; AND two (2) or more years of professional experience in an environmental health program, including one (1) or more years of experience in the area of drinking water or working on drinking water issues.

OR

• A Bachelor's degree in Public Health, Environmental Health, or an allied science with a minimum of 30 semester or 45 quarter hours in natural or physical science; AND three (3) or more years of professional experience in an environmental health program, including one (1) or more years of experience in the area of drinking water or working on drinking water issues.

OR

• A Doctoral degree in Public Health, Environmental Health, or an allied science; AND one (1) or more years of professional experience in an environmental health-related field in a consultative, supervisory, administrative or advisory capacity, or in post-doctoral research in an environmental health discipline.

AND

• Two (2) or more years of experience working in an environmental, legal, or public health-related position.

• Experience using Microsoft Word, Excel, and Outlook.

Preference may be given to candidates who have the following DESIRED QUALIFICATIONS: (NOTE: Experience may have been gained concurrently.)

• Demonstrated experience summarizing complex technical issues in an accurate and readily understandable way for staff, management, and clients.

• Experience working with state and federal drinking water regulations as a water utility employee or consultant, or working for a state drinking water program.

• Experience working in the DOH drinking water database SENTRY or SENTRY Internet.

Conditions of Employment/Working Conditions

With or without an accommodation, I am:

• Willing and able to work indoors, at a desk/workstation the majority of a work day, in an open office environment with possible conversation and other noise distractions.

• Willing and able to work in a tobacco, drug, and alcohol free environment.
• Willing and able to occasionally work in excess of 40 hours per week and/or to adjust normally scheduled hours, which may include evening and weekends, to meet program needs and critical deadlines.

• Willing and able to work in a fast-paced/challenging environment with multiple priorities and competing deadlines.

• Willing and able to legally operate a state or privately owned vehicle OR provide alternative transportation.

• Willing and able to interact and work with customers, some of whom may be frustrated or distressed, in a positive, friendly, and supportive manner that meets the needs and standards of the office and the agency.

Note: This position is covered by an "Agency Shop" provision. Therefore, as a condition of employment, the incumbent of this position must either join the union and pay union dues, or pay the union a representational or other fee within 30 days of the date you are placed into pay status.

The Washington State Department of Health (DOH) is an equal opportunity employer. DOH strives to create a working environment that is inclusive and respectful. It is our policy to prohibit discrimination on the basis of race, sex, color, national origin, religion, sexual orientation, gender identity, age, veteran status, political affiliation, genetics, or disability in the recruitment, selection, and hiring of our workforce. Applicants wishing assistance or alternative formats in the process should contact Skyler Jones at (360) 236-4408, Skyler.Jones@doh.wa.gov, or TDD Relay at 1-800-833-6384 or 7-1-1.

Application Process

Individuals interested in applying for this position should select the "Apply" button and submit the following:

1. A current detailed applicant profile; AND attach your detailed Letter of Interest that addresses the "Required and Desired Qualifications" (as listed above) and Resume to your profile.

2. Three (3) or more professional references, to be included in your profile. Please include at least one supervisor, peer, and (if you have supervised other staff) a subordinate.

3. Responses to the Supplemental Questions.

IMPORTANT: DO NOT attach transcripts OR other documents that are not requested in the Application Process, or that are password protected. These type of documents cause errors when downloading application materials and will not be forwarded to the hiring supervisor. VETERANS, please feel free to attach a copy of your DD214.

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Supplemental Information
* Important information regarding the Application Process and the Supplemental Questions

Only applicants who follow the directions and complete the Application Process and Supplemental Questions in-full will have their responses reviewed for consideration.

NOTE: Education and experience selected, listed and/or detailed in the Supplemental Questions must be verifiable on the detailed applicant profile submitted.