Location: This is a work from home position with travel throughout a multi-state territory within the USDA Natural Resource Conservation Service’s (NRCS) Working Lands For Wildlife (WLFW) Northern Bobwhite Project Areas (https://www.nrcs.usda.gov/Internet/FSE_MEDIA/nrcseprd1405615.png). Exact location is flexible but must allow for reasonable travel to the following states where Quail Forever (QF) WLFW positions will be located: Georgia, Kentucky, New Jersey, North Carolina, Ohio and South Carolina.

Anticipated Start Date: January 2018

Overview: The successful applicant will serve as the primary coordinator/project manager for QF’s WLFW and related bobwhite quail habitat efforts through federal Farm Bill and state programs. Specifically, this Coordinator will be responsible for implementing and managing a WLFW capacity grant awarded to QF by the National Fish and Wildlife Foundation (NFWF) in partnership with USDA Natural Resources Conservation Service (NRCS).

Duties:
- Coordinate all QF activities relevant to WLFW state and federal partnerships and manage at least 8 field biologists/foresters across the WLFW Northern bobwhite project ranges.
- Serve as the principal liaison between QF and resource agencies and organizations involved in WLFW, with the goal of implementing and accelerating the relevant Farm Bill and state programs on private lands.
- Train, coach, and supervise at least 8 Farm Bill Biologists/Foresters in multiple states.
- Design and coordinate program outreach activities and progress reporting with the field team.
- Represent QF at WLFW trainings, workshops, outreach events, etc. and deliver presentations to professional audiences and landowner groups.
- Develop new public and private partnerships to accelerate WLFW and QF habitat efforts.
- Work with QF Field Representatives and QF Director of Field Operations to grow QF chapter support for WLFW.
- Serve as the project manager for the QF Grants Administration Department to deliver grant funded mission and the PF/QF Marketing Team to provide materials and information to media sources in the region.

Required Knowledge Skills and Abilities:
- Ability to communicate clearly and effectively with partner agency personnel and QF staff.
- Ability to work independently with little supervision and with diverse clientele.
- Knowledge of Northern bobwhite ecology, management, and habitat requirements.
- Knowledge of grasslands and pine savannah management techniques in working landscapes.
- Ability to manage grant budgets and submit detailed, timely progress reports.
- Demonstrated experience as a leader with strong initiative.
- Excellent and proven verbal/written communication and organizational skills.
- Ability to work with multiple partners to accomplish common objectives and recruit new partners.

Training and Experience Guideline:
Any combination of training and/or experience that will enable the applicant to possess the required knowledge, skills and abilities.

Bachelor of Science Degree in Wildlife Management, Forestry, or closely related natural resources field, with a Master of Science degree or equivalent experience preferred.

Demonstrated expertise in both grassland and forest habitat management, especially related to grazing and timber management practices on working lands is ideal.

Demonstrated leadership, professionalism, and partner engagement during the applicant’s prior work experience will be an important consideration.

Demonstrated organizational skills and project management experience is key.

Must be a self-starter and team player. Demonstrated ability to lead and coach effectively is desired.

**Salary:** Commensurate to experience, plus health benefits and retirement package.

**To Apply:** Visit our website at www.pheasantsforever.org/jobs

**ONLY ONLINE APPLICATIONS WILL BE ACCEPTED.** Please include your cover letter, resume and 3 references as a single word document or PDF file on the Recruitment website.

*Pheasants Forever Inc. and Quail Forever are an EEO Employer/Vet/Disabled*