Please help us spread the word! The Nature Conservancy’s Land of the Swamp White Oak Office in Muscatine County is hiring a Community Outreach Intern this summer. This 10 week internship is paid with housing provided. See the position description below for more information, application deadline is January 11th. Email hannah.howard@tnc.org with any questions regarding the internship. Of course, we are also hiring our Anna Beal Intern Crew for those students interested in stewardship: https://www.nature.org/en-us/about-us/where-we-work/united-states/iowa/stories-in-iowa/anna-beal-internship-program/

Please forward this message to any current college student or recent graduate that may be interested!

Thanks!

Hannah

To apply follow this link https://www.nature.org/en-us/connect/careers/ Search for Community Outreach Intern, Job ID 46984

Summary of Internship:

ESSENTIAL FUNCTIONS

The Community Outreach Intern will play an important role in shaping a new community outreach program within the Muscatine and Louisa County area in Iowa. The intern will work directly with the supervision of the Community Coordinator but will also be mentored by the Associate Director of Conservation.

This position will primarily include program development, educational program delivery, developing informational materials and other various outreach activities. The intern will gain experience working with educational programming while honing and developing their own communication and presentation skills. Programming will include a wide array of subject material and audiences, from youth programs on amphibians to adult programming on implementing land management/stewardship. The intern will also gain experience with public speaking, creation of publications using Microsoft Publisher, development of content for social media and be responsible for communicating and collaborating with our partnering organizations. The intern will spend a significant amount of time learning the rare and unique plants and animals of the Land of the Swamp White Oak to help deepen their knowledge of ecology.

The intern will benefit by being immersed in not only projects in the Land of the Swamp White Oak, but also state wide as opportunities are available. The intern will attend the all staff retreat where they will have a chance to learn more about the inner workings of the organization and meet all TNC Iowa employees. The intern will also be encouraged to attend a professional development experience such as a TNC board meeting or conference with the Community Coordinator.
RESPONSIBILITIES AND SCOPE

- Create interactive and unique educational programs for different age groups/audiences
- With supervision, research and purchase materials to build the outreach program (items such as bug nets for youth, binoculars, etc.)
- Comfortable giving educational programs to any age, youth or adult
- Aid Community Coordinator with general outreach activities
- Create informational and educational materials for the Land of the Swamp White Oak Preserve
- Lead hikes and general nature experiences at TNC preserves
- Coordinate with Communications Coordinator to create content for social media

MINIMUM QUALIFICATIONS

- HS Diploma or equivalent. Enrolled in an undergraduate program, graduate program, or a recent graduate (2017, 2018, or 2019) of Biology, Communication, Conservation, Environmental Studies, Marketing, Forestry, Animal Ecology, Education or related field, or equivalent
- Valid driver’s license and compliance with Conservancy’s Auto Safety Program (see Auto Safety Policy section)
- Willingness to work with minors and ability to meet internal Youth Safety qualification standards. To be Youth Qualified, one must 1) consent to and successfully complete a background screening; 2) sign the Commitment to Youth Safety; and, 3) complete two online courses (approximately 30 minutes each) through Learn@TNC
- Experience with written and oral communication
- Experience with Microsoft Office suite to design fliers and informational handouts

DESIRED QUALIFICATIONS

- Experience public speaking and/or delivering educational programming
- Understanding of youth programing and age appropriate activities
- General working knowledge of ecology to serve as a basis for program development

ADDITIONAL JOB INFORMATION

- This is a full-time, temporary internship position with a 10-week term of June 3 – August 9, 2019
- TNC summer housing is provided for the summer

SALARY INFORMATION

$12.50/per hour (undergrads) and $14.50/per hour (graduate and recently graduated level students)

ELIGIBILITY

The Nature Conservancy’s GLOBE Program candidate should demonstrate at least one of the following:

- Contribution to diversity of The Nature Conservancy. Applicant has circumstances, experiences, skills or talents that would benefit others and would enhance the diversity of the organization.
- Understanding of communities and skills that aid in the trust building process essential for collaborative efforts with urban communities, organizations and leaders—ability to cross boundaries, find common ground and work together across differences
- Commitment to diversity. Applicant has shown and can demonstrate a deep and active commitment to the issues of conservation and human diversity.
• Commitment to Equity. Applicant shows an understanding of inequity and its context and has experience with engagement and inclusion of those from disadvantaged and/or underserved communities

INTERN SELECTION PROCESS
• Applications will be screened for eligibility, qualifications and experience level related to the project;
• Applicants will be notified of next steps in the process (within 3 weeks after the posting date ends);
• 2-3 telephone interviews will be conducted for selected applicants;
• Additional information may be required before making a final decision;
• All applicants will be notified of final selection by late-March

HOW TO APPLY

To apply to position number 46984, submit resume and cover letter (both are required) separately using the upload buttons. All applications must be submitted in the system prior to 11:59 p.m. Eastern Time on January 11, 2019.

Click “submit” to apply for the position or “save for later” to create a draft application for future submission. Once submitted, applications cannot be revised or edited. Failure to complete required fields may result in your application being disqualified from consideration.

If you experience technical issues, please refer to our applicant user guide or contact applyhelp@tnc.org.

The Nature Conservancy is an Equal Opportunity Employer
Our commitment to diversity includes the recognition that our conservation mission is best advanced by the leadership and contributions of men and women of diverse backgrounds, beliefs and culture. Recruiting and mentoring staff to create an inclusive organization that reflects our global character is a priority and we encourage applicants from all cultures, races, colors, religions, sexes, national or regional origins, ages, disability status, sexual orientation, gender identity, military, protected veteran status or other status protected by law.

The successful applicant must meet the requirements of The Nature Conservancy’s background screening process.