AN EQUAL OPPORTUNITY EMPLOYER

JOB OPPORTUNITY
August 25, 2020

STATE’S

<table>
<thead>
<tr>
<th>TITLE</th>
<th>LOCATION</th>
<th>ANNUAL SALARY</th>
<th>APPLICATION MUST BE RECEIVED BY:</th>
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<tr>
<td>Agri Program Manager (Marketing)</td>
<td>Arkansas Department of Agriculture Administration Pulaski County/Little Rock</td>
<td>Entry Level Salary: $45,010 Grade GS08 Positions #22094775</td>
<td>September 1, 2020</td>
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Hiring Authority:
Arkansas Department of Agriculture #1 Natural Resources Drive Little Rock, AR 72205 Phone: 501/219-6323 E-mail: amy.lyman@agriculture.arkansas.gov

Standard State of Arkansas employment application required.

Apply on line:
http://www.arstatejobs.com

MINIMUM QUALIFICATIONS:

Education/experience requirements:
- The equivalent of a bachelor’s degree in agriculture, business administration, or a related field.
- Three years of experience in program organization and administration.
- Two years in a supervisory or leadership capacity.

Knowledge of:
- Supervisory practices and techniques.
- State and federal laws, regulations, and guidelines applicable to specialized program area.
- The principles and practices of organizational management.
- Grants administration.

Ability to:
- Supervise a subordinate professional, para-professional, and administrative support staff.
- Analyze programs and recommend implementation methods or modifications.
- Interpret and apply federal and state guidelines and regulations.
- Provide guidance and technical assistance to management, staff, and the general public.
- Plan, prepare, and present oral and written reports.

Preferred Qualifications:
- Strong project and time management skills with ability to meet deadlines and budgets.
- Ability to plan, organize, and moderate events.
- Knowledge of agriculture and food production practices.
- Knowledge of ACCESS database.
- Strong written and verbal communication skills.
- Ability to work in a team environment.