AN EQUAL OPPORTUNITY EMPLOYER

JOB OPPORTUNITY
November 20, 2019

STATE’S MINIMUM QUALIFICATIONS:

Education/experience requirements:
- The formal education equivalent of a bachelor’s degree in accounting.
- Plus five years of experience in accounting, financial management, fiscal administration or a related field.
- Two years in a managerial or supervisory capacity.

Knowledge of:
- Generally Accepted Accounting Principles (GAAP).
- Manual and automated accounting systems.
- Management and supervisory practices and techniques.

Ability to:
- Supervise a subordinate supervisory, professional, and para-professional staff engaged in accounting activities.
- Interpret and apply the provisions of laws, rules, or policies to accounting transactions.
- Analyze data, project outcomes, and develop and implement procedures and systems for coordinating and controlling diverse financial activities.
- Provide guidance and technical assistance to upper level management, staff, and the general public and participate in long and short range planning concerning accounting operations.
- Monitor and evaluate the effectiveness of accounting systems and controls, identify problems, and devise corrective actions.

Preferred Qualifications:
- CPA