Job Class: NR Specialist Wildlife OR NR Specialist Intermediate Wildlife

Working Title: Assistant Area Wildlife Manager

Job ID: 38692
Location: Grand Rapids; Windom; New London; Nicollet; Tower; Watson
Full/Part Time: Full-Time
Regular/Temporary: Unlimited
Who May Apply: Open to all qualified job seekers
Date Posted: 2/26/2020
Closing Date: 3/17/2020
Hiring Agency/Seniority Unit: Natural Resources Dept
Division/Unit: Fish & Wildlife
Work Shift/Work Hours: Day Shift
Days of Work: Monday - Friday
Travel Required: No
NR Specialist WL Salary Range: $20.57 - $29.84/hourly; $42,950 - $62,305/annually
Classified Status: Classified
Bargaining Unit/Union: 214 - MAPE
Work Locations: Nicollet, Windom, New London, Tower, Grand Rapids, and Watson (Appleton Area)
FLSA Status: Exempt
Employment Condition: Unlimited, Full Time
Connect 700 Program Eligible: Yes

Job Summary

ATTENTION APPLICANTS: This vacancy is being announced at two different job classes at the same time: NR Specialist Wildlife and NR Specialist Intermediate Wildlife. The final job class and starting salary is dependent on the successful applicant's qualifications. There is only one job ID for this vacancy, and you will be considered for the highest classification for which you qualify.

*This posting will be used to fill UP TO 7 POSITIONS. Work locations are: Nicollet, Windom, New London, Tower, Grand Rapids, and 2 positions at Watson (Appleton Area).*

This position exists to protect and enhance wildlife populations and capital improvements, where a variety of circumstances exist, through: development and management of wildlife habitats and facilities in accordance with Section of Wildlife policies, priorities, programs and goals; management of wetlands and shallow lakes; and to recommend development, maintenance and construction on all wildlife management areas in the work area. In addition, evaluate, develop and manage populations, habitat and plant communities, as well as provide assistance to Area Wildlife Supervisor.

Minimum Qualifications:

***See transcript requirements below AND instructions for submitting transcripts in the "How to Apply" section of this posting.***

- Bachelor's Degree in Wildlife or equivalent field with wildlife emphasis.
- Transcript Evaluation:
  - A review of your transcript per the following coursework requirements:
  - a. A minimum of 3 courses directly related to wildlife management/biology;
  - b. One course in each: chemistry or physics; statistics; communication; and ecology;
  - c. At least 4 additional wildlife or ecology, or related courses, such as animal or plant taxonomy, comparative anatomy or physiology, soils or geology, mammalogy, ornithology, parasitology, etc.

NR Specialist WL:
• Knowledge of wildlife management including managing forest, brush land, prairie, and wetland habitats for wildlife.
• Ability to instruct others in the maintenance, repair, and safekeeping of tools, supplies and equipment issued.
• Knowledge of wildlife management using agricultural practices.

NR Specialist Intermediate WL:

• Two years of professional level (e.g. NR Specialist) wildlife management or habitat experience. *A Masters degree may substitute for 1 year experience.*
• Experience in wildlife management including managing forest, brush land, prairie, and wetland habitats for wildlife.
• Experience with instructing others in, the maintenance, repair and safekeeping of tools, supplies and equipment issued.

Additional Qualifications:

• Knowledge and/or experience with prescribed burning practices.
• Technical knowledge of wildlife species identification, habitat relationships, food habits, animal behavior, parasites and disease, life histories, and reproductive potential.
• Knowledge of census/survey techniques and their limitations.
• Knowledge sufficient to identify common terrestrial and aquatic plants.
• Writing skills sufficient to communicate work programs, project proposals, accomplishment reports, survey results, hunting season data, and correspondence.
• Ability to communicate orally to individuals, small and medium sized groups, and news media.
• Ability to communicate and interact positively, communicate with agency staff, adjacent landowners, sportsmen/women, farmers, other workers, general public, etc.
• Knowledge of and/or experience with hunting and trapping traditions, methods, and regulations.
• Knowledge of development and implementation of project proposals using available staff, tools, and equipment.
• GIS/GPS education or experience.
• Knowledge of computers including spreadsheet, GIS, database, and word processing skills.
• Ability to do physically demanding work, often in adverse weather and environmental conditions.
• Ability to work with difficult people and through difficult situations.
• Ability to work alone, often in remote areas.

For the Grand Rapids and Tower Locations ONLY:

• Ability to pass the Work Capacity test, moderate level (physical ability), as a condition of employment.

Preferred Qualifications:

• Master's Degree in Wildlife Biology or related field.
• Knowledge of citizen participation, conflict resolution, and negotiation techniques.
• Knowledge of various water control structures and lake/wetland ecology and wetland restoration practices.
• Ability to fly in small aircraft at low altitudes as an observer in aerial surveys.
• Field experience with standard forest management, forest habitat practices, and prescribed burns in forest communities.
• Field experience with standard prairie management/establishment practices, and prescribed burns in prairie communities.
• Experience in coordinating wetland management for wildlife habitat with other disciplines or organizations.
• Experience in writing contracts for wildlife habitat or facility projects.
• Experience in supervising contractors or work crews.
• A working knowledge of the use of all terrain vehicles, tools, and equipment used in managing wildlife.
Knowledge of the organization and operation of the Department of Natural Resources, the Department's budget process, procedures, and programs of other state and federal agencies, and the laws and regulations pertaining to wildlife, lakes, and wetlands.

A working knowledge of other disciplines such as fisheries, forestry, engineering, soil conservation, and hydrology to guide the development of partnerships and projects.

Knowledge of farming best management practices, use of cover crops, and alternative food plot development.

Qualified as a FFT2 (Wildland Firefighter Type 2 – National Wildfire Coordinating Group standards).

Qualified as a MFIRB (Minnesota Firing Boss – Minnesota DNR standards).

Qualified as a MRXB3 (Minnesota Burn Boss Type 3).

Qualified as a MRXB2 (Minnesota Burn Boss Type 2).

Successful participation of the State of Minnesota Star of the North Fellowship program.

Physical Requirements

Occasionally lifting articles such as 50 pound bags of seed maximum and frequently lifting and/or carrying objects such as heavy tools and file boxes. This job may require walking or standing to a significant degree on rough terrain or may involve sitting most of the time with pushing and pulling of arm and/or leg controls.

Additional Requirements

*This position requires an unrestricted Class D Driver's License with a clear driving record*

It is policy of the Department of Natural Resources that all candidates submit to a background check prior to employment. All job offers are contingent upon passing the following components:

1. Criminal history check
2. Motor vehicle record
3. Employment reference checks
4. SEMA4 record check

Why Work for Us

The Department of Natural Resources is proud to operate within a Culture of Respect that provides a healthy, safe, and productive work environment for all employees. This means that our employees are supportive of a diverse workplace, are respectful to one another and to our customers. We believe that promoting a Culture of Respect allows our employees to do their best work in support of the agency’s mission.

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

How to Apply

If you are not currently in the NR Specialist Wildlife classification series:

- In addition to submitting your resume, please submit your transcript(s) that demonstrate satisfactory completion of the education requirements listed in the posting. Unofficial copies of transcripts are acceptable.
- Submit your transcript(s) by email to Joe Stangel at joseph.stangel@state.mn.us. Failure to submit your transcript(s) by the close of the posting may affect your consideration for the position.
Click “Apply” at the bottom of this page and submit an application/resume that clearly describes how you meet the minimum qualifications listed above. If you have questions about applying for jobs, contact the job information line at 651-259-3637. For additional information about the application process, go to http://www.mn.gov/careers.

Contact

If you have questions about the Nicollet, Windom, New London, or Watson (Appleton area) positions, please contact Joe Stangel at joseph.stangel@state.mn.us or 507-233-1230.

If you have questions about the Tower or Grand Rapids positions, please contact Angela Aarhus-Ward at angela.aarhus-ward@state.mn.us or 218-328-8863.

If you are a Connect 700 applicant, please submit your certificate to Ashley Miranowski at ashley.miranowski@state.mn.us or fax to 651.296.6494 by the job posting close date.

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

Minnesota Department of Natural Resources (DNR) encourages participation in all its programs, services and activities and does not discriminate against qualified applicants with disabilities. Anyone who believes they may need a reasonable accommodation in order to fully participate in the job application, interview or selection processes may contact any agency official with whom applicant has contact in the processing of their employment application to request an accommodation. Applicants may also contact the DNR’s Affirmative Action office to request an accommodation by: E-mail: ADAdiversity.DNR@state.mn.us or by calling Sarah Spence-Koivisto at 651.259.5016; or using MN Relay 711.