

## **ANR Communications – Writing and Editing Student**

Pay: \$12 per hour

### **Job description:**

The Agriculture and Natural Resources (ANR) Communications Team for Iowa State University Extension and Outreach is seeking a student to help assist with various writing and editing tasks that include but are not limited to:

- News release writing and editing using AP style guidelines.
- Interviewing extension specialists for news releases and stories related to agriculture and natural resource events.
- Taking photos to accompany news releases and update team photo archive
- Editing news releases written by specialists and following up with sources if additional information or clarity is needed.

### **Job skills/requirements:**

- Willing to work remotely or on campus and meet with staff weekly.
- Excellent writing and editing skills and knowledge of AP style guidelines.
- Ability to identify the audience and needs of the audience served.
- Experience with Word and Excel.
- Experience with photography, basic photo editing and cropping.
- Interviewing skills helpful, whether that's over the phone or an in-person interview.
- Knowledge of agriculture and natural resources.

**Please submit cover letter, resume and 1-3 samples of your writing to Chris Kick at [ckick@iastate.edu](mailto:ckick@iastate.edu).**