Science Coordinator Charles Darwin Research Station Galapagos Islands, Ecuador

Introduction:
CDF operates the Charles Darwin Research Station (CDRS) in the Galapagos Islands, a World Heritage Site (UNESCO). Established in 1959, with its main address in Belgium, the mission of the organization is to provide knowledge and assistance through the scientific research necessary to guide further actions and to ensure the conservation of the environment and biodiversity in the Galapagos Archipelago. CDF depends 100% on donations and operates with an annual budget of approximately US $ 4.1 million. It has about 65 employees, 90% of which are from Ecuador. At any time, the organization also employs about 30 local, national and international volunteers; it also gathers a network of approximately 100 visiting scientists. This is a management and coordination position. The Science Coordinator manages the Scientific Program of the FCD-ECCD, also performs other functions for the ECCD and is delegated by the Executive Director of the FCD to be mainly responsible for ensuring that the FCD fulfils its role regarding scientific production and skills development; he will also verify the implementation of the Annual Operating Plan and of the approved budget for science. The candidate will work closely with the National Galapagos Park Directorate (Galapagos National Park Directorate), Galapagos Biosafety Agency (ABG), Provincial Delegation of the Ministry of Agriculture, Livestock and Fisheries (MAGAP) and other government agencies, with national and international research institutions and with the academic world, to plan and implement projects and important scientific programs, and to contribute to the conservation measures in the Galapagos Islands and the world. The candidate will play an important role in the coordination, management and dissemination of evidence-based science; actively participate, guide and assist in communications (face to face and online) and fundraising; and potentially increase awareness and scientific support for other World Heritage Sites and ecosystems of oceanic islands worldwide.

Main responsibilities:
1. Management of scientific and technical advisory, support and monitoring of the design, presentation, implementation and monitoring of programs and scientific projects.
2. Monitoring and control of the implementation of the Sciences Program CDF-CDRS.
3. Budget monitoring for the Sciences Program CDF-CDRS.
4. Oversees the fund distribution for the implementation of projects within the budget.
5. Technical advice, support and monitoring of the development and acceptance of annual and multi-year Science Plan for CDF-CDRS.
6. Management of external funding for scientific projects of the Science Program CDF-CDRS.
7. Monitoring and supervision of the scientific production and of the social relevance of the results from scientific projects.
8. Management of international collaboration relevant to the needs of the Sciences Program CDF-CDRS.
9. Coordination of supplementary research programs done by institutions from
the academia, and national and international scientific organizations linked to the CDF-CDRS.

10. Advises and ensures that researchers complete their projects/programs on time and within budget.

11. Supports and manages the publication of the Science Program results in scientific journals, books, web pages and other spaces for disclosure.

Education / Training:
1. PhD (Doctor of Philosophy) (preferable a post-doctorate) related to research areas proposed in the research areas identified in the Agreement between the CDF and the Government of Ecuador (Ocean atmosphere processes, global change and modelling, biodiversity and natural resources; Man-environment interactions; Engineering and innovation of the sustainable systems)
2. Fluency in Spanish and English, spoken and written.
3. Show communication skills, management and leadership.

Experience:
1. Have at least 5 years of experience in science management.
2. Show participation as a leader in at least 3 research projects.
3. Have 20 scientific publications with peer review.
4. Show participation in at least 20 national and international scientific events.
5. Have efficient knowledge of information technology systems to support science.
6. Experience supervising and working with staff from different cultures and sciences, including universities, public institutions and the general public.
7. Experience in fundraising, budget management for research projects and project management.

Skills:
- Investigative
- Management
- Communications
- Technology
- Leadership
- Teamwork
- Supervision
- Commitment
- Knowledge of the local reality.
- Coordination
Terms and conditions of the contract:
This full time position offers a two-year contract with possibility of renewal for 3 more years, depending on the results and performance evaluations.
Annual salary plus benefits: from US. 55,000 to US. 60,000 according to the qualifications and experience of the candidate. Benefits include private medical insurance, 30 vacation days per year, and travel expenses for transportation to and from the country of origin.

Expected starting date at office: July 3, 2017, no later than August 21, 2017

How to apply:
Applicants must submit the following documents:
1. Letter of interest (maximum 1 page in both English and Spanish);
2. Descriptive information of no more than 3 pages linking the responsibilities and skills with experience in proposals for the position
3. Curriculum Vitae (English and Spanish)
4. Copies of education/training support;
5. Three professional references (include email addresses).
E-mail: coordinador.ciencias2017@fcdarwin.org.ec
Deadline: May 25th, 2017