*Job Title: *Collection Manager, University of New Hampshire Insect Collection, University of New Hampshire, Durham, NH

*UNHC background: *The College of Life Science and Agriculture maintains the University of New Hampshire Insect Collection, which contains over 700,000 specimens of insects and other arthropods. The collection is a preserved, documented, and curated assemblage that is important to a wide array of research and teaching activities. The presence and growth of the collection at UNH is important to the University, New Hampshire and New England because it is a readily available local resource of identified voucher specimens for the region, as well as being used in research at the national and international levels.

The University of New Hampshire Insect Collection is seeking to hire a Collection Manager in our Department of Biological Sciences. The position will begin September 1, 2017. Application deadline is June 1, 2017.

The Collection Manager is responsible for the maintenance and organization of the collection. This involves oversight and documentation of all collection-related procedures, including filing, labeling, and preparation of specimens. It also requires strong management skills in the leadership of a team of entomology collection staff. The Collection Manager is expected to maintain working knowledge modern techniques in systematic biology, database management, entomological collections maintenance, and fieldwork.

The Collection Manager in conjunction with the curators will develop collection improvement grants. The Collection Manager reports to the Curator, works closely with students, supervises all technical entomology collection staff and volunteers, and manages the Arthropod Identification Center. The Collection Manager will be expected to teach two undergraduate courses each year.

Minimum qualifications include a Master’s or PhD in Biology (with an emphasis in Entomology), four years of experience in curatorial or closely related work required (or an equivalent combination of education and experience), and prior supervisory and teaching experience.

*About UNH and COLSA:* The University of New Hampshire, located in Durham, is a Research Land, Sea and Space Grant University that has been recognized both nationally and internationally for research excellence and a commitment to sustainability. The College of Life Sciences and Agriculture is newly reorganized into four interacting academic units and includes the state’s Agricultural Experiment Station.
The University of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action institution. Application by members of all underrepresented groups is encouraged.

*Application Process:* Information, including detailed position descriptions and complete application information is available at http://jobs.usnh.edu/postings/26098. All applicants will be required to apply online at http://jobs.usnh.edu. The online application will ask for a cover letter, statement of collection management approach, current vitae and names, addresses, email and phone number of three professional references. The candidate will be notified before any references are contacted. Review of applications will begin on June 1, 2017 and will continue until the position is filled. The University actively seeks excellence through diversity among its administrators, faculty, staff and students and prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, or marital status.

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